



NAAL NEWSLETTER

April 2011

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In Paradisum

Chip Stam died Sunday evening, May 1. Chip was hospitalized last Thursday, April 21 and declined daily since that point. After years of treatment, his kidneys finally failed. In God's kindness, his wife and children were able to be with him all day reading Scriptures of promise.

Founding NAAL member **John Gallen, SJ** died Sunday, April 17, in New York City. He entered the Society of Jesus in 1950 and received the Berakah award in 2000. He served for a number of years as Director of the Notre Dame Center for Pastoral Liturgy.

Also on April 17, **Fr. Bill Bauman** died in Kansas City, where he had served in priestly ministry for over 50 years. Bill was a popular author and speaker in the area of pastoral liturgy and was an active member, friend, and supporter of the National Association of Pastoral Musicians.

From the President

Dear members of the Academy,

Greetings from St. Louis which is beginning to experience the first touches of spring. It has been such a hard winter for so many this year, that spring is more welcome than usual – although spring has also ushered in tornado season here in the mid-west and south this year.

We have just had our Academy Committee meeting, and we are very enthusiastic about the possibilities for the Montreal meeting which will be from Jan. 5 to 8, 2012. Our Canadian members have urged us to “get out of the hotel” and experience the beauties of this city, so we are making plans to do just that through visits to local churches. While it may be cold in Montreal, they tell me that there are wonderful underground routes through parts of the city and that the Metro is very convenient. The Hyatt is located in downtown Montreal, and is in the midst of several historic churches – all within walking distance. We will take advantage of them during our meeting. With some tweaking of the schedule, we have found a way to take advantage of seeing a bit of the city and of keeping as much time for seminars as possible. We will have eight and a half hours for seminars at the Montreal meeting, as compared with nine hours in San Francisco.

Consider arriving early or staying a few days after the Academy meeting to take in this beautiful city. Please remember to get your Passport Book in order or get a travel card. A US Passport Card is all you need for travel between the United States and Canada. Passport Books run \$110. and travel cards are only \$30. AAA says that it is taking about four weeks to get a renewed passport. Forms are available at your local post office or see the government WEB site at http://travel.state.gov/passport/fees/fees_837.html

I am pleased to announce that Richard McCarron has graciously agreed to take on the editing of Proceedings. We owe Joyce Ann Zimmerman an enormous debt of gratitude for her service and leadership in editing Proceedings for the past ten years. We trust that the transition to Richard will be smooth and wish him well in this new endeavor.

Responding to your requests, we are taking action in regard to updating the NAAL WEB site. We want to give it a new look and

to make sure that the information on it is accessible and up to date! In addition, we are creating a "Blog Spot" especially for exchanging information about Montreal and the Montreal meeting. It is an effort to become more technologically savvy, reduce the amount of paper we use, and allow for easier communication among members regarding the Montreal meeting. Both these efforts are in the planning process now, so we will let you know about their availability as soon as possible.

I have the delightful honor of announcing our Berakah recipient for this year. I am pleased to tell you that Louis Weil will receive the Berakah Award in Montreal. Louis has been a long-time member of the Academy, and is recognized for his contribution to the reform movement within the Episcopal Church and to the ecumenical movement in general these past fifty years. Please join me

in congratulating Louis! I look forward to bestowing the Berakah Award on Louis and to hearing his words in the Berakah response.

I wish you well in your work and ministries, and look forward to gathering together again in Montreal for our Academy meeting next January.

Catherine Vincie
President

Contact Us...

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2012 Montréal Annual Meeting Cost

January 5-8, 2012

The AC is currently developing the budget for the Montréal Annual Meeting in order to determine the meeting fee. It is our hope that Montréal will be comparative to San Francisco in cost.

I am negotiating prices with the Hyatt Hotel in order to keep the meeting fee reasonable yet cover all the expenses associated with the meeting. As soon as the AC has a definitive meeting fee, an announcement will be made so that you can plan for 2012 well in advance. The room rate for Montréal is \$165 CD (\$169 USD) per night. In addition, I am also working on a Preferred Airline discount to help ease the cost of travel.

Every effort is being made to keep the meeting cost down. In the past, several vendors have given NAAL in-kind gifts such as printing, conference folders, program design and production, and wine donations to the banquet. In addition the AC moved to cash bars for the social events. We will be pursuing all these options to help defray cost. That being said, cost like food, beverage, AV, hotel service charges, tax and gratuity can add up fairly quickly. All the meeting space we use is free, due to our hotel room block and catering.

I am looking forward to seeing all of you in Montréal.

Courtney Murtaugh
Administrative Assistant

From the Delegate for Membership

Within my first week of being Delegate for Membership for the Academy, I received an application for membership from one eager candidate. If you are considering applying for membership at the Montreal meeting, know that now is the time to start making those plans!

If you have been a visitor to our academy and are considering membership, please consider carefully the following:

First, you need to have attended two meetings of the NAAL to be considered for membership. You need not apply for membership after your second visit, as you can attend as a visitor for more than two years, but you must attend as a visitor for at least two meetings. Do not feel pressure to apply as a member until you have found a seminar that is a good fit for your gifts and interests. That may take more than two visits.

Second, the Criteria for Membership are found on our website (<http://www.naal-liturgy.org/membership/#criteria>). Briefly, you need to meet two of the following three criteria:

- You need to have doctoral degree in liturgy or a terminal degree in a related field.
- You need to have a position in either the academy or in a religious community/organization in which you are contributing to the liturgical life of that tradition.
- You need to have a commitment to liturgy and/or its related fields.

It is generally assumed that those applying for membership in our academy are professionally involved in liturgy in some substantial way. Therefore, we look for either the academic credentials or the professional position (or both) when we consider someone for membership. When applying, please be clear which criteria you have met and communicate this to your three referees. This will make your application process go much more smoothly.

Finally, the membership application is available at <http://www.naal-liturgy.org/membership/memberapp.html>. Please send all of the required materials to me by September 15 at the very latest. Your materials are welcome as soon as you can have them ready, and we will begin to review applications during the summer. If you have any further questions about the criteria or the process, please do not hesitate to contact me.

Martha Moore-Keish
Delegate for Membership

Treasurer's Report

At the 2011 banquet in San Francisco, \$1800 was donated to the charitable causes identified. The donations were divided equally between Point of Grace, the feeding ministry of Grace Cathedral (where the Academy Liturgy took place), and Habitat for Humanity International, designated for earthquake relief.

A reminder that 2011 annual membership renewals are due. Most of those who attended the meeting included their 2011 dues payments along with their registrations. Members who did not attend are encouraged to bring dues up to date if you have not done so already. The [events.org](http://www.events.org) site can still receive dues payments through the registration area (www.events.org/NAAL2011), or checks to NAAL may be sent to me at P.O. Box 6088, Minneapolis, MN 55406.

Martin Seltz
NAAL Treasurer

From the Delegate for Seminars

Recently a non-NAAL, non-academic person asked me about the title Delegate for Seminars. It sounded strange to her. But I found that all I needed to do was give a brief description of our ongoing work together as 23 seminar groups whose work culminates each year at the annual meeting of our guild. She was impressed with what we do. We do a great deal of work! Again, thanks to all of our seminar conveners for their efforts. And thanks to the productivity of the membership: papers and presentations are central to our annual meeting time.

In Montreal we will continue our work. We will have 8.5 hours of seminar time. I am recommending that your seminar convener contact your seminar members soon (before summer) to suggest how your group will make use of these hours and to issue a call for papers. I am asking that seminar conveners report all paper and presentation titles to me by October 1st.

I will also need Audio-Visual requests by October 1st. The Academy Committee continues to be grateful to those members who are willing to bring along AV equipment (projectors, small speakers, etc.). In cooperation with our Hotel Liaison Courtney Murtaugh, I gather AV requests ahead of time so that we can make proper provisions. For the foreseeable future we will continue to work with this arrangement. To help facilitate AV needs please bring your media ready to present. We can help arrange for devices to support the media but please bring the media in a format that is ready to present to your group.

We also need to estimate attendance for each seminar group by October 1. So let your seminar convener know that you plan to be in Montreal! Seminar conveners also receive information about the numbers of visitors to each seminar group through the Past President's arrangements with visitors.

By way of review: at the San Francisco business meeting I mentioned some of the highlights from the Task Force that reviewed the survey material (hardcopy evaluations from the Consultation on Seminars designed by former Delegate for Seminars Kathleen Harmon; Survey Monkey survey on seminar groups: thanks to David Batchelder, Scott Haldeman, and Kathleen Harmon for serving on that Task Force). The surveys asked these questions: 1) How would you address the growing need for seminar space in an equitable and cost effective way? What would your suggestions be? 2) Do we need to formulate new policies and procedures for the formation and continuation of seminars? If so what might these be?

Here are highlights of our responses:

Tensions/Concerns surfaced in Task Force review:

- A few members think that there should be a cap on the number of seminars in order to keep the NAAL from fragmenting into smaller groups.
- It was observed that some like to stay with their seminar group for a long, long time; some valued this and some critiqued this
- Many members want to ensure NAAL's ongoing openness to the creation of new seminar groups in addition to continued support of ongoing seminar groups
- A few members think we should have less seminar meeting hours or establish a two-track system (groups deciding if they want more or less hours of seminar time: tracks to choose from)
- A few members think new seminars should have a probationary period of a few years and then report on attendance, publications, value of the existence of the group
- Differences of opinions on what constitutes well being of a seminar and the life-span of a seminar group
- Some thought we needed a more stringent means to evaluate both newer and long-term seminar groups

Overarching values surfaced in the Task Force review:

- The NAAL values seminar groups – 23 now
- The value of seminar time – back to 9 hours of seminar time in San Francisco, 2011
- The value of seminar assessment – how to keep assessing vitality and well-being of each seminar group all the while knowing seminar groups have different cultures
- Value space for new interests/exploration of new groups
- Value variety of seminars: Some of us like to stay a long time with seminar group; some of us like to explore new ideas –
- *There is an overarching willingness to bear with less than ideal circumstances because of valuing both ongoing seminars and the need to provide space for newly formed groups
-

At this time there are no new seminar policies or procedures to announce, however we will need to continue to work within the bounds of available hotel space including continued use of hotel suites for smaller seminar groups. A strong theme came through the survey material: a willingness to cope with less than ideal room assignments because as a guild we value our ongoing seminar groups and want to provide space for newly formed groups as well.

I look forward to our plans for our 8.5 hours of seminar time in Montreal. All the best as you prepare your papers and presentations.

Jennifer L. Lord
Delegate for Seminars

San Francisco Meeting Survey Comments Summary

We had excellent response to the Annual Meeting survey posted on Survey Monkey. 153 people completed the survey, and many took the time to add individual comments. Below is a summary of some of the chief concerns repeated in the survey. However, even if not noted below, all of the comments were heard and will be taken into consideration by the AC.

We received a number of comments from people who enjoyed being in San Francisco. Many commended Jill's gracious leadership and the work of the AC in coordinating the meeting.

There was general enthusiasm for the amount of time given to the seminars. The seminars are by far the most mentioned as the most useful aspect of the meeting. Many of you would like earlier and more detailed agendas to prepare for your seminar work.

Many also commented on the worship. Some appreciated interfaith qualities and the tactile, multisensory elements, while a number of others wished for a service from a particular tradition. Others commented that a Eucharist excluded too many of our members. Several suggested that prior information about the services in the Meeting Program would be helpful.

The physical layout of the hotel offered some unique challenges this year, particularly for our informal gatherings. Coffee breaks, for example, were often in crowded spaces and not near the vendors.

A few technological glitches were noted. And on a related note, free access to a WIFI network would be very helpful.

The price of the Annual Meeting and various elements of it, particularly food and drink, remains a concern.

Finally, a number of you commented about the need to give the web a fresh look and add a members-only section that would support the seminars and have a roster of members.

The AC will be addressing these concerns along with others from the survey and look forward to other comments and suggestions you may make throughout the year.

Troy Messenger
Secretary

From the Past-Past President....

With sincere thanks for their willingness to serve and with the President's blessing, I am happy to announce that Susan Smith and Heather Murray Elkins will join me, as chair of the Nominations Committee, in the very important work of securing the future leadership of the Academy. For the 2012 annual meeting, in addition to future Vice President, we will be seeking candidates willing to stand for the office of Delegate for Seminars.

By way reminder, dear fellow Academy members, please recall that according to our Policies and Procedures, there are three possible modes of nomination:

- self-nomination,
- peer nomination by another NAAL member, and
- nomination at the request of the Nominations Committee.

While the Committee and I will be working to carry out the last of these, I will be a very happy "grandfather" indeed, if you would help us with this task by forwarding to me (ruther@up.edu) at your convenience recommendations and nominations. Such nominations from the membership will be open until July 1.

Throughout the summer months, the Committee will contact prospective nominees with the request to stand for office. If asked, you will, I know, take the invitation seriously - that's who we are as NAAL! And, as you weigh the possibility of adding the work involved to your already full plates, please know too that you can trust "grandfather" when I assure you that such service on the Academy Committee is an enriching experience worth all the extra effort. Heather, Susan, and I look forward to your enthusiastic "yes" to this call by your Academy to serve as our future leaders.

Richard Rutherford
Past-Past President

Visitors and Scholarships

The deadline for applications for visitor status and scholarships for the Montreal Meeting is November 1, 2011.

Visitor and scholarship applications are available on the website: <http://www.naal-liturgy.org/visitors>. Decisions about visitor status and scholarship awards will be made by the Past President, Jill Crainshaw. She can be reached by email at crainsjy@wfu.edu or by phone at 336-758-3221.

Information Updates

Please keep us up to date with your current contact information. Any changes in your address, email, phone number, or institutional affiliation may be sent to the Secretary, Troy Messenger, at tmessenger@uts.columbia.edu

**NORTH AMERICAN ACADEMY OF LITURGY
BUSINESS MEETING MINUTES**

January 8, 2011
San Francisco Hyatt Embarcadero

Call to Order. NAAL President Jill Crainshaw called the meeting to order.

Jill announced that Ruth Meyers was designated as parliamentarian for the meeting. Jill thanked Ruth for her openness to take on this role, and the assembly expressed its appreciation with applause.

Approval of Agenda. Jill indicated that copies of the agenda were distributed on the chairs. She asked if there were any additions or amendments to the agenda. None were forthcoming. Jill declared that the agenda stands as published.

Approval of Minutes of 2010 Business Meeting, Milwaukee. Jill pointed out that the minutes from the previous NAAL Business Meeting had been sent to members via email. Some hard copies of the minutes were available. Jill asked for additions or corrections to the minutes. None were submitted. There was a motion to approve the minutes as printed. The motion was seconded and passed with a voice vote.

Registration of Proxies. The president called for any additional proxies to be registered with the secretary. Don LaSalle read the list of voting proxies which he had already received. The following people were designated as proxies:

- Craig Satterlee voting for Max Johnson
- John Baldovin voting for Darren Henson
- John Baldovin voting for Tom Schattauer
- Ron Anderson voting for Frank Senn
- Gordon Lathrop voting for Larry Sibley
- David Pitt voting for Chris McConnell
- Don LaSalle voting for Peyton Craighill
- Susan Roll voting for James O'Regan
- Tim Hessel-Robinson voting for Lisa Dahill

Report of the Delegate for Membership. Todd Johnson noted that he was concluding his second and final year as Delegate for Membership. He expressed his thanks for the privilege of serving the Academy, which he did gladly.

Todd reported on the 21 candidates whom the Membership Committee was presenting for membership. He thanked Paul Huh and Craig Satterlee who served on the Membership Committee and made generous offers of their time, even though both were on sabbatical.

Todd also pointed out to the membership that the official requirements for admission to membership are not quite square with the recent oral tradition. This leads to confusion. Todd recommended that the criteria for membership and the recent practice be brought in line.

Todd called forth the following candidates for membership: Daniel R. Anderson, Gaëtan Baillargeon, Kimberly Hope Belcher, Stephanie Budwey, Bill Burke, Nicholas E. Denysenko, Margot Fassler, Bernadette Gasslein, Nancy Jill Hale, Katharine Harmon, Christopher Q. James, Tércio Bretanha Junker, Jonathan Kohrs, Ricky Manalo, Anne McGowan, Laura Moore, James J. Olson, R. Gabriel Pivarnik, Beth Spaulding, Carrie L. Steenwyk and Stephen S. Wilbricht.

The motion to accept these candidates was presented by the Membership Committee, and therefore did not need to be seconded. Jill called upon the members to accept these candidates into membership by a voice vote. The aye votes were unanimous.

The new members were congratulated by Jill, who gave each one a membership certificate.

There was a request to explain expedited membership. Todd noted that this was an option for distinguished individuals whom the Academy Committee invited into membership. The

membership process for these individuals follows a fast track.

Jill thanked Todd for his work as Delegate for Membership.

Report of the Past Past President concerning Nominations for Academy Office. Jill called upon Judith Kubicki to come forward to begin the process of balloting for Academy officers.

Judith thanked David Batchelder and Ruth Meyers who served with her on the Nominating Committee. Judith then announced the slate of candidates for each office.

- For Vice-President: Melinda Quivik and Craig Satterlee
- For Delegate for Membership: Richard Leggett and Martha Moore-Keish
- For Secretary: Troy Messenger and Tim Ralston

Judith noted that since Ruth Meyers was acting as parliamentarian, Jim Turrell will help with the counting of the ballots. Judith expressed her joy in serving on the Academy Committee for the past four years, and she encouraged people to be willing to run for office when asked by the Nominating Committee.

Jill thanked all the candidates for their generous willingness to be nominated.

Jill noted the requirements for nominations from the floor. The person nominating must have already obtained the agreement of the nominee. A brief biography of the nominee must be provided.

Jill asked for any further nominations for the office of Vice President. None were forthcoming, and Jill declared the nominations closed.

Jill asked for any further nominations for the office of Delegate for Membership. None were forthcoming, and Jill declared the nominations closed.

Jill asked for any further nominations for the office of Secretary. None were forthcoming, and Jill declared the nominations closed.

Ballots for Vice President were distributed.

As the ballots were being counted, other agenda items were covered.

Secretary's Report. Don reported that the email service Mailchimp has been an enormous help in getting messages out to NAAL members. There is a glitch when messages sent to members bounce back. Mailchimp interprets a bounced message to mean that the recipient does not want to be on the NAAL list and it takes the person off the list. This is a safety feature to prevent Mailchimp from enabling the distribution of spam. However, it has caused some members to be excluded from receiving information. To be reinstated on the mailing list requires an involved process which assures Mailchimp that the recipient really wants to be on the NAAL list. Consequently, it is important to have the NAAL secretary's email address in your address book. It is also good to check if NAAL messages are being routed to a spam folder.

Don reported that the AC is looking into another system to manage contact information and emails. Perhaps we can find a way to avoid this glitch with the new system.

Don also noted that we are looking at re-creating a password protected, members-only portion of the website, which will include the Members' Directory. Each member will have the option of omitting all or some of their contact information. The AC considered reintroducing the members' section since the company that hosts our website has proved to be reliable and secure and a number of members have asked about this over the years. The members expressed by applause their approval of this initiative.

Don made several announcements:

- All participants in the San Francisco meeting will be getting a link to an online evaluation of this meeting.
- A list of participants in the San Francisco meeting is available in the room and at the registration table.
- Extra copies of Proceedings are available, first for members who did not receive one, and then after breakfast tomorrow for anyone on a first come first served basis.
- Signup sheets for sharing a ride to the airport are posted at the registration table.

Don expressed his thanks for the privilege and honor of serving the Academy and getting to know the members during his time as secretary. The members of the Academy joined Jill in expressed their thanks to Don.

Treasurer's Report. Martin Seltz declared his thanks for the privilege to serve the Academy as treasurer and to get to know the members.

Martin distributed a summary of fiscal year 2009. A Profit and Loss Statement was reviewed. Martin pointed out that the Academy ended this fiscal year in the black. Milwaukee was a more economical site for an annual meeting. Registration in Milwaukee was down but so were expenses.

The Academy's net income was \$11,738.36.

Martin noted that income from membership dues has been fairly stable.

Martin then made some remarks about the expenses of annual meetings.

Banquet services tend to be the highest expense for a meeting.

We are greatly helped by cash donations and in kind donations (e.g. printing, copying, wine for the banquet). Our sponsors are acknowledged in the program and on the poster near the registration table.

Using Events.org saves an enormous amount in paper and time. The site will remain open to allow members to pay membership dues online. The Academy Committee plans to use more of the site's features in the future.

A Balance Sheet was reviewed. Martin noted that fewer investments have been made recently due to the low rate of return.

The Academy currently has a reserve of \$85,471.37.

Jill expressed the Academy's gratitude for Martin's work together with Courtney to keep costs of the meeting down.

Election of Officers (continued). Jill announced the results of the first ballot for Vice President. Craig Satterlee was elected Vice President. The members of the Academy expressed their congratulations to Craig with applause.

Ballots for the Delegate for Membership were distributed.

Report of the Delegate for Seminars. Jennifer Lord expressed thanks to the conveners for their work in the seminars. She asked the conveners to stand, and the members expressed their appreciation of them with applause. Jennifer also thanked those who filled in for conveners who were not able to attend the meeting.

She reminded members and conveners that information on the seminars, including the agenda, av needs and an approximate number of participants, needs to be ready by September. So members are urged to submit information to the conveners so the conveners can submit the information by the end of September.

Jennifer also noted that there is a seminar assessment form that needs to be completed at the end of the annual meeting. It is also important to submit the name and contact information for the person who will be the seminar convener next year. Consequently, any changes of seminar conveners for next year need to be discussed at this year's meeting. There is no set term for seminar conveners, but Jennifer suggested a rotation every three years.

Jennifer pointed out that there will be a section in the online meeting evaluation to provide feedback on the seminar work.

Jennifer reviewed the results of last year's consultation on seminars. This was done through a written and an online survey. Jennifer thanked Kathleen Harmon, Scott Haldeman and David Batchelder who served on the task force and who reviewed the results of the consultation.

The feedback coming from the consultation highlighted several concerns and the overarching values.

Some concerns expressed included:

- A question about whether there should be a limit on the number of seminars in order to avoid

fragmentation.

- While some liked to stay with their seminar group, others preferred to move around
- There is a desire to be open to the formation of new seminar groups.
- There was some suggestion of a probationary period for a new seminar.

Values:

- The respondents highly value seminar time during the annual meeting. Consequently the amount of time for the 23 seminar groups has been increased to 9 hours of meeting time for this annual meeting.
- Respondents value having a seminar assessment, even though seminar groups have different cultures.
- Members value having a variety of seminars in the Academy.
- Members expressed a willingness to bear with less than ideal meeting space in order to allow for the formation of new groups and to sustain ongoing groups. This includes accepting space that sometimes challenges IT and AV needs.

Jennifer noted that we are in a transitional time for seminar work. We are reaching a glass ceiling for seminar space in most hotels.

Jennifer reported that after a review of the feedback from the consultation, the Academy Committee does not suggest any new policies or new procedures with regard to seminars. However, we need to deal with the limits of hotel space.

Jennifer will list these comments in a newsletter so the members will have them.

Jill pointed out that Jennifer has done a lot of work over the past year thinking about the important work of the seminar. She expressed her thanks to Jennifer and also to the former Delegate for Seminars, Kathleen Harmon.

Election of Officers (continued). Jill announced the results of the first ballot for the office of Delegation for Membership. Martha Moore-Keish was elected. The news was greeted with the applause of the members. Jill expressed her congratulations to Martha and a welcome to membership in the Academy Committee.

Ballots for the office of Secretary were distributed.

Report of Past President. Richard Rutherford expressed special thanks to all in the Academy who have encouraged and supported interested scholars to begin the process of becoming members. Richard reported that 27 newcomers received visitor status (2 of whom were unable to attend due to unavoidable family circumstances) who together with our veteran visitors and new 2011 candidates for membership total 76. All 23 of this year's seminars were listed as a first or second choice of our visitors. Thanks to members' efforts to continue to invite newcomers, the Academy is alive and well.

Once the Academy Committee determined the budget available for scholarships, we were able to assist 16 participants with registration scholarships, several full and mostly partial. All recipients this year were visitors (4 to first timers; 12 to veterans). As in the past we received many more requests than we could fund; regretfully a number of those arrived after the cut-off date for distribution of funds. I can only repeat my predecessors' plea to be sure your own requests for financial help as well as those of newcomers reach the past president in a timely manner. The earlier the better! Finally, as Judith encouraged us last year, all are invited to note the opportunity on the registration form to make a contribution to our scholarship fund. Every dollar helps!

Richard said a final word of thanks to all who have made suggestions about our process of shepherding and welcoming visitors. He encouraged members to be sure to include suggestions on the meeting evaluation form as well.

Jill thanked Richard for his service to the Academy Committee and for his personal mentoring of her in the role of president over the past year.

Report of Editor of Proceedings. Joyce Ann Zimmermann began her report by calling the membership to remember February 15 as the due date for submissions for Proceedings. She is continuing her annual contest for the first convener who submits the first seminar report.

Joyce thanked the 2010 editorial board, Robin Knowles Wallace, John O' Brien and Timothy Ralston. The efforts of the editorial board are critical for the quality of the articles and the objectivity of vetting the articles for part three of Proceedings. Joyce also thanked Troy Messenger for his work as subscription manager.

Joyce emphasized the need for new board members. Due to John O'Brien's death, we need a member to serve on this year's board. There will be a need to appoint another person to begin a term for the 2012 issue. Joyce asked members to contact her by this evening if they are open to be a part of the board.

Joyce also urged members to maintain their correct mailing address so Proceedings will get to them. She then reviewed the criteria for articles for part three:

The page limit is 25 double spaced pages.

Submissions come directly to Joyce.

There should be a general sense coming from the seminar that the paper should be submitted. Articles must reflect the work of the seminar.

Joyce encouraged members to submit papers for part three.

Joyce also noted that the 2011 issue of Proceedings will be the final issue edited by her. A new editor will be announced soon. This will be a transition year, with Joyce orienting the new editor. She observed that the term of the new editor might be the right moment to decide if Proceedings needs a new look.

The plan for future issues of Proceedings will involve dividing the work of producing the issue.

The editor will receive manuscripts for all three parts.

There will be a separate layout editor. The new editor will decide if this is a paid position.

The printing and mailing operation will be moved to Chicago and overseen by Courtney. In this way, a non-profit bulk mailing permit can be obtained and remain in Illinois.

Questions about online publication in light of the cost of mailing will be discussed as part of the transition process.

Joyce described the policy for reprinting articles from Proceedings in other publications. Reprinting is permitted provided that there is an acknowledgement that the article appeared previously in Proceedings.

Jill noted that the Academy Committee looked forward to Joyce's help with new ideas for Proceedings during this year of transition. She thanked Joyce for her 10 years of service to the Academy as editor of Proceedings.

Archivist's Report. Archivist Ed Foley announced to the president and the membership that the archives are secure.

Election of Officers (continued). Jill announced the results of the first ballot for the office of Secretary. Troy Messenger was elected secretary. Jill congratulated Troy and thanked him for taking on this role. The membership added their congratulations with applause.

Report of the Administrative Assistant. Courtney Murtaugh reported on the process of sending out proposals for a hotel contract. Proposals were sent out to several hotels, but only Marriott and Hyatt returned bids.

She also reported on the use of Events.org for online registration. The site has other features which the Academy Committee is considering using. These include year round dues payments, managing membership information, and email messages to the members.

Courtney also reported that there were 305 participants at the San Francisco meeting. This is a record registration.

Courtney reminded the members that the next annual meeting will be in Montreal on Jan. 5-8, 2012.

President's Report. Jill thanked Courtney for her help in getting the new hotel contract negotiated. Courtney helped enormously with her skills as an event planner. As a result, we have good venues over the next 5 years, and this was expanded to a sixth year in Vancouver. Jill thanked Courtney for her expertise and guidance.

Jill observed that the NAAL is a fine organization, the best one that she is a part of. We do an outstanding job in becoming a community to one another and in living out our vocations. She stated that she was honored to lead the Academy. She expressed an enormous respect for each of the members as scholars and professional. The Academy is a sign of hope for the future of liturgical scholarship and leadership.

Jill then reported on the efforts undertaken over the past year:

- The Hyatt contract was negotiated. It may not be perfect, but it is a good contract. The Newsletter describing the details of the contract will be posted online.
- A transition plan for a new editor for Proceedings has been an important part of the work of the Academy Committee. This plan is almost completely settled.
- We are exploring ways to use technology as a tool in service of the Academy. Kyle Schiefelbein led a sidebar on this topic. The Academy Committee will continue to explore the use of technology as a way to further our mission and goals. Jill informed the members that video clips of Catherine Vincie's address will be posted on the internet.

Jill stressed that the Academy is still growing and expanding, and this is an exciting thing. She thanked the members for their support and help during her term as president. She observed that she has learned a lot, grown a lot, and been sleepless a lot in this process. She expressed thanks for the gift of being able to serve the academy.

Vice-President's Report. As she began her report, Catherine noted that she has gotten to know Jill in a new way during this year and has come to respect her gifts. She expressed the thanks of the Academy to Jill for her leadership. The members of the Academy joined in expressing their appreciation of Jill by their applause.

Catherine thanked the Academy members for their support this year and for the comments on her address over the past few days. Looking ahead to next year's meeting, Catherine reported that the local committee runs from coast to coast in Canada. They are coming up with lots of plans for Montreal which will help us take advantage of the wonders of the city, with its cultural and religious traditions. We look forward to seeing you in Montreal.

New Business. Jill asked if there was any new business. None was forthcoming.

Announcements. Jill then made several announcements:

The Reception begins at 6:30 followed by the Banquet at 7:00

The donations collected at the banquet will go to two charities:

- a local charity - Dinner at Grace Cathedral, which provides meals for the homeless and those who lack food
- and an international charity - Habitat for Humanity International

Jill thanked all those who have supported the work of this meeting. She said that the local committee will be thanked at the banquet since some members of the committee are visitors, who are not present at the business meeting.

Adjournment. A motion was made to adjourn the meeting. The motion was seconded and passed by acclamation.

Respectfully submitted,
Donald G. LaSalle
Past NAAL Secretary